



Meeting Minutes

11 December 2018 – Abu Dhabi (UAE)

Document Title:	Meeting Minutes
Meeting:	IEEE GLOBECOM 2018 CSIM Meeting
CSIM - TC Chair:	Burak Kantarci
CSIM-TC Vice-Chair:	Nizar Zorba
CSIM-TC Secretary:	Angelos Antonopoulos
Meeting Recorder:	Angelos Antonopoulos
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Purpose of Meeting

Annual meeting of the IEEE Technical Committee on Communications Systems Integration and Modeling (CSIM-TC) which took place within IEEE GC 2018.

Agenda

Item	Topic
1.	Welcome & Introduction
2.	Approval of the Agenda
3.	Approval of Meeting Minutes IEEE CAMAD 2018 (Barcelona, Spain)
4.	New CSIM officers' introduction
5.	CSIM Status
6.	CSIM Steering Committee
7.	CSIM Awards
8.	CSIM Newsletter
9.	COMSOC Students' Competition
10.	Special Interest Groups (SIGs)
11.	Publications/Member support and evolution
12.	Standardization activities
13.	Reports from TCB/GITC/TEAC
14.	Sponsored Events
15.	Next CSIM-TC Meeting
16.	Other Business/Adjournment

List of Participants

No	Name	Affiliation
1	Angelos Antonopoulos	CTTC, Spain
2	Burak Kantarci	University of Ottawa, Canada
3	Abd-Elhamid Taha	Alfaisal, KSA
4	Luca Foschini	University of Bologna, Italy
5	Periklis Chatzimisios	ATEITHTE, Greece
6	Antonio Pescape	University of Napoli, Italy
7	Stefano Giordano	University of Pisa, Italy
8	Nelson Fonseca	University of Campinas, Brazil
9	Melike Erol-Kantarci	University of Ottawa, Canada
10	Eftychia Datsika	IQUADRAT Informatica, Spain
11	R.V. Prasad	TU Delft, Netherlands
12	Frank Li	University of Agder, Norway
13	Hussein Mouftah	University of Ottawa, Canada
14	Pascal Lorenz	University of Haute Alsace, France
15	Bo Gu	Kogakain University, Japan
16	Zhi Liu	Shizvoka University, Japan
17	Andrea Capponi	University of Luxemburg, Luxemburg
18	Ayman Radwan	Instituto de Telecomunicacoes, Portugal
19	Amr El-Wakeel	Queen's University, Canada
20	Christos Verikoukis	CTTC, Spain
21	Ilias Politis	University of Patras, Greece
22	Tasos Dagiouklas	London South Bank University, UK
23	Jonathan Rodriguez	Instituto de Telecomunicacoes, Portugal
24	Fabrizio Granelli	University of Trento, Italy
25	Mustafa Ozger	KTH, Sweden
26	Amin Azari	KTH, Sweden
27	Bechir Hamdaoui	Oregon State University, USA
28	Nizar Zorba	Qatar University, Qatar
29	Vijay Rao	TU Delft, Netherlands
30	George Ellinas	University of Cyprus, Cyprus
31	Damla Turgut	University of Central Florida, USA
32	Mianxiong Dong	Muroran Institute of Technology, Japan
33	Kaoru Ota	Muroran Institute of Technology, Japan

Meeting Minutes

1. Welcome and Introduction

Christos Verikoukis (the former CSIM chair) opened the meeting making a brief review for his term as a CSIM chair. Attendees presented themselves in a round-table introduction.

2. Approval of the Agenda

The agenda was presented to the attendees and approved.

3. Approval of Meeting Minutes IEEE CAMAD 2018 (Barcelona, Spain)

The committee unanimously approved the minutes of the last CSIM TC meeting at CAMAD 2018.

4. New CSIM officers' introduction

Christos gave the floor to the new CSIM chair Burak Kantarci.

Burak thanked Christos for his efforts and service for the TC during his term. Then he introduced and congratulated the new CSIM officers: Nizar Zorba, CSIM Vice-Chair and Angelos Antonopoulos, CSIM Secretary.

5. CSIM status

Burak explained the CSIM scope and domains of interest. The number of members is constantly increases, counting 708 at the moment of the meeting. Burak also briefly explained the status of the social media, the mailing list and the main sections in the Website, while he also thanked the CSIM volunteers.

6. CSIM Steering Committee

Burak introduced the CSIM steering committee, which is formed by past CSIM chairs, collaborates with the officers to ensure the smooth operation of the CSIM TC.

7. CSIM Awards

Burak mentioned the procedure and the eligibility rules for the CSIM Best Journal Paper and Best Conference Paper Awards. In particular, the paper must appear in print in a peer-reviewed journal or a peer-reviewed conference proceedings (other than in the ICC and Globecom CQRM symposiums) in 2018 and AT LEAST one of the co-authors must be a CSIM TC member. The nomination deadline is March 3, 2019. The awards will be delivered during the CSIM meeting in ICC 2019 in Shanghai and one of the authors will be invited to give a talk. Fabrizio Granelli and Christos Verikoukis will handle the nominations.

8. CSIM Newsletter

Burak presented the CSIM newsletter for November 2018. The newsletter includes information about short courses offered by CSIM members, past upcoming CSIM events (e.g., conferences, special issues, etc.) and research projects by CSIM members, among others. The Newsletter was distributed to the CSIM members through mailing list on 02/12/2018, and it will also be available in the website. Nizar, who was responsible for the newsletter, explained the importance of sending input for the newsletter and also thanked the contributors.

9. COMSOC Students' Competition

Burak explained the ComSoc student competition, and introduced Nizar Zorba as former student competition program officer, while Luca Foschini will undertake this role. The focus of the ComSoc student competition is Communications Technology Changing the World. Nelson Fonseca and Stefano Bregni are the coordinators/chairs of this competition. The selection committee consists of members who are mostly TC representatives. The evaluation is a two-step procedure. In the first step, proposals are shortlisted based on an evaluation form whereas the second step evaluates the shortlisted proposals to select two winners.

There were 33 submissions last year (2018) and Nizar gave the floor to CSIM member Amr El-Wakeel, who was the winner of the 2nd prize and he also was present in the CSIM meeting. Amr briefly explained his work and mentioned that he became aware of the competition through the CSIM mailing list.

10. Special Interest Groups (SIGs)

Burak presented the active CIMS SIGs. Active SIGs are expected to report their activities in each issue of CSIM newsletter. Seven (7) workshops and special sessions were organized in IEEE CAMAD 2018 in Barcelona by the active SIGs.

11. Publications/Member support and evolution

Burak mentioned that CSIM will support proposals for Special Issues related to CSIM scope in prestigious journals. He also mentioned that CSIM can propose a new area for the IEEE Best Reading initiative. CSIM will also support applications for Distinguished Lecturers (currently Albert Banchs, Joel Rodrigues and Giorgio Quer), editorial positions and IEEE Senior Membership applications.

12. Standardization activities

Stefano Giordano, who is the CSIM responsible for the Standard Liaison, explained standards activities in ComSoc. Stefano presented the standardization activities that CSIM is contributing, mentioning that the IEEE website includes details for the different Working Groups (WGs). Stefano also mentioned the IEEE Communications Standards magazine and relevant conferences (e.g., IEEE CSCN), inviting CSIM members to present their work.

13. Reports from TCB/GITC/TEAC

Burak mentioned that the role of the TCB will be to align the P&Ps for all TCs. He also updated the committee on the last GITC meeting, and presented the timelines for the upcoming conferences. He recalled that a TC cannot nominate the same member for symposium chair in two consecutive conferences. Burak also mentioned the importance of maintaining the number of submissions high as there is a risk of a symposium to be degraded to the SAC section. Fabrizio, as the Director of the IEEE ComSoc Educational Services Board presented the educational activities in TEAC, explaining that the summer school has been consolidated. He also mentioned that the Educational Board seeks for new training courses, encouraging eligible members with the appropriate skills to apply for instructors. He clarified that the courses are online through Webex, Christos asked if they are recorded and Fabrizio confirmed that the courses are live.

14. Sponsored Events

The activity of Technical Endorsement process has been handed over to Luca Foschini. Luca will evaluate conferences/workshops requesting technical endorsement and keeping track of the Committee members in the TPCs. All endorsements proposed by the ad-hoc commission are subject to the approval of the Committee Chair. Burak presented the endorsed events since the ICC 2018. Angelos (the former responsible for the CSIM endorsements) explained some basic rules about the process (i.e., there is an online application and each CSIM member cannot be assigned in more than two conferences per year).

CSIM will also continue to sponsor the CQRM symposium in ICC and Globecom conferences. Furthermore, CAMAD will remain as the flagship event of the committee in the following years too. Burak presented the statistics for CQRM symposia (i.e., submitted and accepted papers) in the last two events, as well as the statistics for CAMAD 2018.

Burak explained CAMAD in more detail. The statistics in IEEE CAMAD 2018 in Barcelona were very satisfactory and balanced the statistics of the recent past CAMAD organizations. Fabrizio also thanked the IEEE CAMAD 2018 organizers and mentioned how important it is to maintain the high quality and the number of submissions in IEEE CAMAD.

Burak informed the TC about the upcoming events (years 2019 and 2020):

2019: In ICC 2019, Nizar is the CSIM representative for the CQRM symposium. There is a sufficient number of submitted papers (143) and the review process had already started at the time of the meeting. IEEE CAMAD 2019 will be organized in Cyprus, where Constantinos Mavromoustakis will be the general chair, while Angelos Antonopoulos is the CQRM symposium co-chair in IEEE Globecom 2019 (Hawaii, USA).

2020: Regarding the IEEE ICC 2020, Elli Kartsakli will be the symposium co-chair, while there were only nominations for the IEEE Globecom 2020 up to the time of the meeting. Burak also mentioned that CSIM expects to receive proposals about the organizations of IEEE CAMAD 2020, something that will be also discussed in IEEE CAMAD 2019.

Burak mentioned that the CSIM will work hard on increasing the number of submissions in all events by updating the topics of interest to keep the CFP up to date, advertising the CFP in social

media, advertising the CFP to the authors of the previous symposiums, advertising the CFP to the authors of previous CAMADs, using regional mailing lists and incentivizing new TPC members in CQRM. Burak also explained the whole line of involvement, i.e., from CSIM member and Newsletter contributor to active CSIM and TPC member and, eventually, CSIM officer and TPC or symposium chair. Burak also mentioned that his main foreseeing actions as a chair will be to disseminate and advertise the TC in order to attract more active members and to keep alive and with high prestige the flagship IEEE CAMAD conference.

15. Next CSIM-TC Meeting

The next TC meeting will take place during ICC 2019 in Shanghai, China.

16. Other Business/Adjournment

No other business.

The meeting is adjourned at 18.30.