Meeting Minutes

10th December 2014 – Austin, TX, USA

Document Title:	Meeting Minutes
Meeting:	CSIM Meeting
CSIM-TC Chair:	Stefano Giordano
CSIM-TC Vice Chair:	George Michailidis
CSIM-TC Secretary:	Christos Verikoukis
Meeting Recorder:	Dzmitry Kliazovich
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Purpose of Meeting

Annual meeting of the IEEE Technical Committee on Communications Systems Integration and Modeling (CSIM-TC) which took place within IEEE Globecom 2014.

Agenda

Item	Topic
1.	Welcome & Introduction
2.	Approval of the Agenda
3.	Approval of Meeting Minutes ICC 2014 (Sydney)
4.	Resignation of Vice-chair
5.	Election of the Secretary
6.	Extension of the Chair position for another 6 Months
7.	Reports from GIMS/GITC
8.	Reports from TAC
9.	CSIM Status and Activities
10.	Reports on Conferences
11.	Actions for the Next Period
12.	Committees of the CSIM TC
13.	Next CSIM-TC Meeting
14.	Other Business/Adjournment

List of Participants

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Meeting Minutes

1. Welcome and Introduction

Stefano Giordano opens the meeting introducing himself as chair of the TC and the other officers. Then Stefano briefly outlines the ComSoc structure and governance.

2. Approval of the Agenda

The agenda is presented to the attendees and approved.

3. Approval of Meeting Minutes ICC 2014 (Sydney)

The committee unanimously approves the minutes of the last CSIM TC meeting at ICC'14.

4. Resignation of Vice-chair

Stefano announces that Vice-Chair George Michailidis asked the Committee to accept his resignation from the Vice-Chair position due to an increased workload. The TC accepts this resignation.

5. Election of the Secretary

Election for the new committee secretary takes place. There is only one self-nominated candidate (Dzmitry Kliazovich). The committee unanimously votes Dzmitry Kliazovich as the new Secretary.

6. Extension of the Chair position for another 6 Months

The term of the chair is extended for 6 months with the TC officers for the upcoming 6 months being as follows: Stefano Giordano (Chair), Christos Verikoukis (Vice-Chair), Dzmitry Kliazovich (Secretary). Re-elections will take place in 6-month time, during ICC 2015 meeting of the Committee.

7. Reports from GIMS/GITC

Stefano reports the latest information from the GIMS/GITC meetings and provides statistics about the workshops.

8. Reports from TAC

Stefano informs the Committee about the status of the Technical Activities Council (TAC). He also explains the procedure and statistics related to the nomination of IEEE Distinguished Lecturers. Every committee can nominate of up to four candidates. Stefano emphasizes the importance to think of possible nominations from the Committee.

Stefano highlights ComSoc efforts in education and training, standardization, and presents TAC awards program.

Finally, the activity of Technical Endorsement committee is presented.

An ad-hoc commission composed of Burak Kantarci, Periklis Chatzimisios and Dzmitry Kliazovich, was nominated by the TC to evaluate conferences/workshops requesting technical endorsement and keep track of the Committee members in the TPCs. All endorsements proposed by the ad-hoc commission are subject for confirmation by the Committee Chair.

The Committee endorsed 12 events in 2014 and on the day of the meeting has already confirmed endorsement of 3 events for 2015.

9. CSIM Status and Activities

Stefanos Giordano describes the scope of the committee and introduces the current officers.

The current number of members of the CSIM TC is 262.

The website is http://cms.comsoc.org/eprise/main/SiteGen/TC_CSIM/Content/Home.html; the mailing list is csim@comsoc.org

Stefano presents the Special Interest Groups, which are to be transformed into the following: (a) best reading action, (b) active subgroup in the Committee social network pages, and (c) special session in IEEE CAMAD.

Stefano proposes that CSIM eNewsletter to be evolved to Facebook, Linkedin and Twitter and to use social networks to further disseminate CSIM activities.

Stefano presents current Committee volunteers (Nelson Fonseca (Awards), Harry Skianis (Standard Liaison), Periklis Chatzimisios (Membership Development, Web Site and Web2.0 Management; Student Competition, George Michailidis (Smart Grid Ad-Hoc Committee)) and announces the call for a Web 2.0 volunteer.

Stefano describes current awarding procedures and presents the list of current awards of the Committee.

10. Reports on Conferences

Stefano informs the Committee about the events sponsored by CSIM, for the forthcoming ICC and Globecom conferences.

11. Actions for the Next Period

Stefano highlights actions to be taken for the upcoming period, which are: (a) updating website, (b) twitting and highlighting new topics on Twitter and Facebook, and (c) increasing outreach of the community.

12. Committees of the CSIM TC

Stefano presents the Committee members nominated for the Award Committee: Mike Devetsikiotis, Fabrizio Granelli, and Hussein Mouftah.

13. Next CSIM-TC Meeting

The next TC meeting will take place during ICC15 in London.

14. Other Business/Adjournment

The meeting is adjourned at 19.00.